

RMD Bulletin

Knowledge is power...

Enrolling Clients Into HWLA

Revenue Management Division (RMD) is conducting training on enrolling clients into Healthy Way LA (HWLA) using the web-based application Your Benefits Now (YBN). This training will cover the HWLA eligibility requirements, Department of Health Services (DHS) YBN Training video, and Department of Mental Health (DMH) HWLA enrollment requirements.

Only those staff who will be pre-screening and enrolling clients into HWLA should attend.

Circle your preferred training time and complete the training registration information below then fax it to (213) 252-8889 Attention: **HWLA Client Enrollment Training**. Once you have been enrolled in the training, you will receive a confirmation notice.

<u>Training Date & Location</u> <u>Thursday, November 7, 2013</u> Revenue Management Division 695 S. Vermont Ave., 9th Floor Conference Room 911 Los Angeles, CA 90005	(Circle your training preference) Training Time
	9:00am – 12:00pm
	1:30pm – 4:30pm

NAME:
EMPLOYEE NUMBER:
ITEM / JOB TITLE:
PROVIDER NUMBER:
PROVIDER NAME:
TELEPHONE NUMBER:
EMAIL:

Seating for the training is limited to **20** per session; RSVP as soon as possible. Remember, you must register and receive an e-mail confirmation to attend this training.

- You will not be admitted to the training and will be turned away without your confirmation in hand
- Only one name per registration form will be accepted
- Your registration request will be denied if you have attended this training in the last six (6) months
- Contact RMD in advance if you cannot attend
- THERE IS NO TRANSFERRING OF CONFIRMATIONS
- Arrive 30 minutes prior to the training for registration

If you have any questions contact Revenue Management at (213) 480-3444.